

Attachment F
Arkansas Purchasing Card Program
Anticipated Timetable

1.12 Anticipated RFP Timetable

Bid Process		Estimated Completion
1.	Issue RFP (OSP)	August 16, 2001
2.	Submission of Intention to Bid & Notice to attend Pre-Proposal Conference (Bidders)	**August 28, 2001
3.	Conduct Bidder's Conference (OSP)	**September 6, 2001
4.	Submission of Written Questions (Bidders)	**September 13, 2001
5.	Response to Written Questions (OSP)	**September 21, 2001
6.	Submission of Proposals (Bidders) October 16, 2001 at 2:30 p.m.	**October 16, 2001
7.	Evaluation of Proposals (OSP)	October 25 & 26, 2001
8.	Contract Negotiations (OSP)	November 6, 2001
9.	Approval and Notification of Contract (OSP)	November 12, 2001
** Only Office of State Procurement's amendment may change dates.		
Other dates may be adjusted as required by the OSP.		
	Pilot Program starts November 19, 2001 (OSP; Pilot Agencies; Contractor)	May 1, 2002

Implementation		Estimated Start	Estimated Completion
1.	Implementation / Training (OSO, Pilot Agencies and Contractor)	November 19, 2001	January 31, 2002
2.	Entity Interface Development (OSP, Pilot Agencies and Contractor)	November 19, 2001	January 31, 2002
3.	Develop agency-specific P-Card plans (OSP and Pilot Agencies)	November 19, 2001	January 31, 2002
4.	Pilot Test	February 1, 2002	May 1, 2002
5.	Report on status of Pilot Test to OSP (Pilot Agencies)		May 7, 2002
6.	Exercise Option for State-wide Implementation		May 9, 2002
7.	State-wide Implementation	May 10, 2002	November 31, 2002

This is for information only. Offerors must explain in detail the implementation, training and operation of its program by options within the Proposal.

See Section 1.12, "Anticipated RFP Events Timetable"; Section 2.2 "Intention to Bid"; Section 2.3 "Pre-proposal Conference"; and Section 2.7 "Time and Place for submission of Proposal"